

Pirton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2021		
	Cash in Hand 01/04/2021		51,563.00
	ADD Receipts 01/04/2021 - 31/08/2021		27,799.37
			79,362.37
	SUBTRACT Payments 01/04/2021 - 31/08/2021		14,097.62
A	Cash in Hand 31/08/2021 (per Cash Book)		65,264.75
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2021	0.00	
	Pirton Parish Council Unity Trust 31/08/2021	65,264.75	
			65,264.75
	Less unrepresented payments		0.00
			65,264.75
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		65,264.75
	A = B Checks out OK		

Pirton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
59 Audits	09/09/2021		Pirton Parish Council l		External Audit	PKF Littlejohn	S	300.00	60.00	360.00
60 Insurance	09/09/2021		Pirton Parish Council l		Insurance renewal	Came & Company	Z	2,174.45	0.00	2,174.45
61 General Maintenance	09/09/2021		Pirton Parish Council l		Blacksmiths Pond - Paint	Simon Maple	Z	73.00	0.00	73.00
62 Salary	09/09/2021		Pirton Parish Council l		Salary	Edward Roberts (Clerk)	Z	509.28	0.00	509.28
63 Room (Office Expenses)	09/09/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	30.00	0.00	30.00
64 Telephone	09/09/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	20.00	0.00	20.00
65 Postage & Mileage	09/09/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	26.15	0.00	26.15
66 General Maintenance	09/09/2021		Pirton Parish Council l		Expenses	Edward Roberts (Clerk)	Z	38.40	0.00	38.40
67 Tax	09/09/2021		Pirton Parish Council l		Tax & Employers NI	HMRC Clerk's Tax	Z	127.20	0.00	127.20
68 Newsletter	09/09/2021		Pirton Parish Council l		Newsletter Printing	Form IT	Z	605.00	0.00	605.00
69 Room Hire	09/09/2021		Pirton Parish Council l		Room Hire	Pirton Sports and Social Club	Z	36.00	0.00	36.00
70 Village Greens	09/09/2021		Pirton Parish Council l		Village Greens Grass	Andrew Burton	Z	640.00	0.00	640.00
71 Street Cleaner	09/09/2021		Pirton Parish Council l		Street Cleaning	Tony Smart	Z	170.00	0.00	170.00
Total								4,749.48	60.00	4,809.48